

## PLANNING FOR SUCCESS

### LIVINGSTON

**Directions:** As you embark on the journey of data-driven program improvement, you will need a plan and the support of several individuals to help make the process successful. For each area you identified for improvement, answer the following:

1. Your planned improvement(s) related to Assessment and Learning Gains

**Retain students for at least 12 hours**

- a. What changes do you plan in data collection procedures, professional development, and/or analysis and reporting? What other changes may be needed?

DATA COLLECTION	PROFESSIONAL DEVELOPMENT	ANALYSIS AND REPORTING
Review student list at monthly ABE staff meeting		
Review student list at weekly case management meeting		

- b. How do you plan to implement these changes?

ACTION STEP	PERSON RESPONSIBLE	COMPLETION DATE
Develop protocol with WoRC staff to incorporate ABE activities in Employability Plans	ABE and WoRC staff	End of Oct
Implement change	WoRC staff	Nov 7
Visit Bozeman ABE to study managed enrollment	Sheila	Thanksgiving

- c. What are the barriers or roadblocks to making these changes do you anticipate?

- **WoRC guidelines**
- **scheduling ABE space**
- **participants' transportation and child care barriers**

- d. What can you do to overcome these barriers?

**Develop creative ways to be within WoRC regulations**

- e. List other changes or issues or that might affect your plans and how you might resolve them.

**None noted**

2. Your planned improvement(s) for another area (List area)

**Develop a hybrid model of managed enrollment by scheduling designated times for assessment and offer a structured math class**

a. What changes do you plan in data collection procedures, professional development, and/or analysis and reporting? What other changes may be needed?

DATA COLLECTION	PROFESSIONAL DEVELOPMENT	ANALYSIS AND REPORTING
Look at past data	Standards in action committee	
Visit Bozeman ABE		

b. How do you plan to implement these changes?

ACTION STEP	PERSON RESPONSIBLE	COMPLETION DATE
Plan class curriculum	Sheila	Nov 1
Promote class	Sheila	Oct 25
Develop testing schedule	LP staff	Oct 18

c. What are the barriers or roadblocks to making these changes do you anticipate?

- **Range of abilities within class**
- **Students' expectations - changing from a drop in center to scheduled times**

d. What can you do to overcome these barriers?

- **Provide hands on, group work and supported homework time for math class**
- **Stay true to our expectations of students coming at scheduled times**

e. List other changes or issues or that might affect your plans and how you might resolve them.

**None noted**