

MAACE Pre-Conference Board Meeting Summary
October 18, 2006
Country Suites Inn, Billings, Montana

Present: Jan Huff, Don Berryman, Suzette Fox, Detlef Johl, Margaret Bowles, Carol Flynn, Cathy Smyers, Rose Steiner, Margie Sylvester and Deborah Richardson

Approval of minutes:

- Rose Steiner made the motion to approve the June 9-10, 2006 board minutes. Detlef Johl seconded. Motion carried.

Reports:

- Membership: Deborah Richardson reported we currently have 58 Western Region members and 45 Eastern Region members with a total of 103 members for 2006 and there are 17 members who have currently renewed for 2007.
- Detlef Johl presented the awards spreadsheet for award identification.
- Legislative: Don Berryman recommended that the legislative committee work directly with Margaret Bowles to create a good working rapport with OPI.
- Bylaws and Resolutions: Suzette Fox presented a list of changes that will be recommended at the business meeting.
- Nominations and Elections: Don Berryman said he is pleased that the membership stepped up to run for office. Suzette Fox and Harvey Neimi ran for president elect with Suzette winning; Annette Gorton and Byrdeen Warwood ran for Eastern Region and Annette was elected; Jack Eggenesperger and Valorie Ericson ran for Western Region and Jack was elected; Darrel Hannum and Erik Wilkerson ran for At Large and Darrel was elected.
- Professional Development: Don Berryman thanked Suzette and Margie that the fall conference is a go!
- Finance
--Margie Sylvester presented the Treasurer's report and scholarship report.

Unfinished Business:

- President Elect Appointment: July 11, 2006 Don Berryman made the motion through e-mail to appoint Suzette Fox as president elect. August 2, 2006, the final e-mail arrived with a unanimous decision. Motion carried.
- Name Tags: July 12, 2006 Don Berryman made the motion through e-mail to identify MAACE board member nametags. July 15 the majority responded to identify the MAACE name tag as a blue tag in the shape of Montana with white indent lettering that states MAACE Board Member.
- Scholarship funds: August 4, 2006 Donna Bakke made the motion that we use the scholarship monies as follows: a maximum of \$500 for in state conference workshops and up to \$1,000 for out of state travel to conferences of workshops or

other of professional development. August 10, 2006 the majority of the board responded by e-mail to approve the motion.

- Eastern Board Representative: August 4 Donna Bakke made the motion by e-mail to appoint Rose Steiner as Eastern Board representative in the place of Suzette Fox. August 10, 2006 the majority responded by e-mail to approve the motion.
- State Leadership money: August 4, 2006 Donna Bakke made the motion by e-mail that state leadership funds budget be submitted as follows:

--Contracted Services:	\$ 6,850
--Public Relations Marketing:	\$ 3,000
--Board Meeting:	\$ 3,000
--Postage, copying, supplies:	\$ 1,000
--Memberships, regional, national organizations:	\$ 400
--MPAEA board representation travel:	\$ 1,800
--MAACE conference:	\$ 3,000
--Academic assistance for professional development:	\$14,950

August 4 Donna amended the budget to remove \$250 from academic assistance and add it to membership regional national organizations.
August 10, 2006 the majority of the board responded by e-mail. Motion approved.

New Business:

MPAEA representatives: Jan Huff made the motion to table this until the post-conference meeting. Detlef Johl seconded. Motion carried.

Norene Peterson Award Criteria: Suzette Fox made motion to approve the criteria for Norene Peterson Award as presented:

- Recipient displays exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom.
- Recipient has an engaging and inspiring presence that motivates and impacts students and/or fellow educators
- Recipient is respected and admired by students and/or colleagues
- Recipient is engaged in professional development activities at the local, state, or national level
- Recipient is dedicated to the field of Adult Education through involvement in local, state, and national organizations
- Recipient has shown willingness to serve on committees/work with the field to advance the recognition/funding of adult education

Detlef Johl seconded. Motion carried. These criteria should be added to the handbook. Detlef added that this particular award will not necessarily be awarded every year; just when applicable.

Board reimbursement for strategic planning meeting: Suzette Fox moved to reimburse board members who had to travel for motel, meal expenses and mileage for the conference. Detlef Johl seconded. Motion carried.

Detlef Johl made the motion to adjourn the meeting. Cathy Smyers seconded. Motion carried. Meeting adjourned at 4:30 p.m.