

**MAACE Spring Board Meeting
June 3, 2007
Webster Garfield Complex, 1050 S. Montana Street
Butte, Montana**

Present: Darrel Hannum, President Don Berryman, Margaret Bowles, Jack Eggensperger, Rose Steiner, President-Elect Suzette Fox, Carol Flynn, Deborah Richardson and Margie Sylvester. Shirley Burns, absent

I. Meeting Called to Order

Don Berryman called meeting to order at 9:58 a.m. The minutes from the February 23-24, 2007 meeting were distributed. Margaret Bowles corrected the minutes to read: “. . . addressed the federal changes to the Adult Education and Family Literacy Act with respect to the expenditure and accountability of leadership dollars.” Jack Eggensperger made the motion to approve minutes. Don seconded. Motion carried.

II. Secretary’s Report

Deborah Richardson reported there are currently 68 paid memberships for 2007 and that members were renewing their memberships slowly.

III. Treasurer’s report

Margie Sylvester presented the treasurer’s report. Suzette Fox made the motion to approve the treasurer’s report. Jack Eggensperger seconded and motion carried.

IV. Committee Reports

- **Conference Committee: Suzette Fox made a correction to the committee report that the MAACE Board did not vote to hold a fall conference/business meeting in conjunction with OPI. However, because most of the adult education staff in the state will attend the OPI training, we will have our business meeting and awards in Billings October 18 & 19. MAACE will have a presence at the Fairmont reading conference and the Ruby Payne training. MAACE will still be included with MEA in Belgrade as well.**
- **Marketing: Margaret explained to the Board that federal funds can not be spent on promotional items. The mugs and pencils MAACE purchased will be paid for out of MAACE funds. Ruby Payne books were not purchased because according to Margaret that would not be an appropriate use of funds as well.**

V. Unfinished Business

- **Social function at Fairmont. MAACE pencils will be distributed to all directors at the registration table on the first day. Suzette will pass out the MACCE mugs on the second day of the reading conference during the last break. A motion was made to revoke the membership**

social at the reading conference in lieu of presenting the marketing items at break and registration. Jack Eggensperger seconded and motion carried.

VI. New Business

- **2007/2008 Budget**
There was discussion on how MAACE has been spending federal funds. Margaret Bowles explained that unknowingly the Board has not been in compliance with spending federal funds and the situation of funds granted to our organization is now changing. MAACE must submit a RFP to receive any federal funds. Funds must be spent on training sessions that meet sustainability and accountability standards.
- **Bylaws changes** were discussed by the Board and will be presented at the annual business meeting. Jack will work with the bylaws changes that Detlef started and get them to the board as soon as possible.
- **The contracted positions of secretary and treasurer** will remain with added duties for both positions to include coordinating with the newly formed grants committee. Darrel Hannum is the chair of this new committee.
- **In an effort to save money for the organization, the MAACE newsletter** will be published only twice a year, fall and spring. Newsletters will be e-mailed rather than mailed direct to save postage.

Suzette moved to adjourn the meeting. Darrel Hannum seconded. Motion carried.