

**MAACE Spring/Summer Board Meeting
May 22 & 23, 2005
Front Street Learning Center**

Attendees: Paula Arneson, Donna Bakke, Amy Fabey, Detlef Johl, Jan Huff, Vicki Mattingly, Margie Sylvester, Dixie Stark

As always the board held many discussions on a variety of issues. Outlined here are the decisions made by the board.

AWARDS

The board discussed creating two new awards, one for innovation and the other for educators leaving the adult education field.

Dixie Stark will develop criteria for an award to honor innovation within adult education.

Vicki will come up with a name and maybe a certificate to present at the fall conference for those members who are leaving the field.

LEGISLATIVE COMMITTEE

This committee was very busy this year advocating for adult education. Dixie will write down what we have learned about the legislative process this year and will create a timeline for those processes.

BYLAWS AND RESOLUTIONS

Dixie recommended that the committee submit a change to the membership recommending the board policy addenda be removed from the constitution and placed in the policy manual.

EXECUTIVE COMMITTEE

The board voted to create a temporary executive committee that will operate under the ad hoc committee portion of the constitution. The executive committee will consist of the president, past president and one other board member. Detlef will write up a job description for this committee after board members submit suggestions to him via email.

SECRETARY AND TREASURER REVIEWS AND PAYMENT

The contracted positions for secretary and treasurer were violating some of the state contracted persons stipulations therefore a decision was made by the board to increase contracted amounts by \$1500 and travel expenses will no longer be reimbursed.

PROCEDURES FOR APPLYING FOR MAACE FUNDS

There were two situations in the last year when members contacted the MAACE board to ask for funds for special events and training. MAACE did not have a procedure for distributing "emergency" funds. Donna will set up a point system similar to the scholarship application guidelines and the board will vote on this form via email. The

board voted to establish a MAACE budget line item of \$1000 for special requests to fund professional development not to exceed \$500 per individual request.

MEMBERSHIP DUES

Membership dues have not been increased in quite some time and due to the inevitable decrease in state leadership funds, MAACE needs to increase dues to cover expenses and keep the organization viable. A motion was passed to increase individual membership dues by \$10 to \$25. A notice will be included in the newsletter.

VISION STATEMENT

A new vision statement was created to better reflect MAACE's current goals.

MAACE promotes learning as a lifelong process through advocacy, professional development and collaboration among local, state, tribal and national organizations.

LEGISLATIVE ACTION

The board charged the legislative committee to come up with a good two-year strategic plan for legislative action by October 1, 2005 and budgeted money for a meeting to accomplish this goal. Paula will come up with a fund raiser to support legislative action.

STATEWIDE ABE BROCHURE

Donna distributed an example of a statewide ABE brochure to promote adult learning. The board decided that this would be a good idea for Montana. Donna and Amy will develop a brochure and Dixie will help with stories and pictures of students.

MEMBERSHIP YEAR

The board decided against changing the membership year. It will remain January 1st – December 31.

The professional development budget and the MAACE budget were discussed and agreed upon.